

STATE OF TEXAS

Order # 2019-02

COUNTY OF TITUS

ORDER TO ADOPT RECORDS ARCHIVAL PLAN

WHEREAS, Local Government Code, Section 118.011 (f) enables the Commissioners' Court to adopt a Records Archive Fee, for the preservation and restoration services performed by the County Clerk in connection with maintaining a County Clerk's records archive;

WHEREAS, a Commissioners' Court approved the collection of a Records Archive Fee of \$5.00 to commence on September 1, 2003, which the County Clerk's office will collect at the time of filing or recording of any public record, excluding a state agency;

WHEREAS, Sections 118.011 (b) and (f) of the Local Government Code was amended to increase the amount of the County Clerk's Records Archives Fee assessed when a non-court document is presented to the County Clerk for recording or filing from not more than \$5.00 to not more than \$10.00.

WHEREAS, with approval from the Commissioner's Court the County Clerk will collect a Records Archive Fee of \$10.00 when a non-court document is presented for recording or filing with said fee, which commenced January, 2014, and will be collected until September, 2019; the fee will then revert to \$5.00.

WHEREAS, with approval from the Commissioner's Court the County Clerk will collect a Records Archive Fee of \$10/00 when a non-court document is presented for recording or filing to become permanent on September 1, 2019.

WHEREAS, after Commissioners' Court approval of the County Clerk's Records Archival Plan, and the Plan being accepted as presented;

NOW THEREFORE, BE IT ORDERED by the Commissioners' Court of Titus County, pursuant to the Local Government Code, Section 118.011 (f) hereby adopts the Titus County Clerk's Records Archival Plan. Further, the fees collected may be expended only for the preservation and restoration of County Clerk's records archive. The funds may not be used to purchase, lease, or develop computer software to geographically index public records for current recordings.

ADOPTED, this 12 day of August, 2019.

TITUS COUNTY COMMISSIONERS' COURT

Brian P. Lee
Brian Lee, County Judge

Al Riddle, Commissioner Pct. 1

John Fitch, Commissioner Pct. 2

Dana Applewhite, Commissioner, Pct. 3

Jimmy Parker, Commissioner Pct. 4

Attest: Joan Newman, County Clerk

